

SWITZERLAND COUNTY

7861501

FACSIMILE TRANSMITTAL SHEET

To:

Tim Jorczak

From:

Rachel Bladen

FAX NUMBER:

812-427-3179

Date:

Mar 14, 2008

COMPANY:

SWITZ CO AUDITOR.

TOTAL NO. OF PAGES INCLUDING COVER:

PHONE NUMBER:

812-427-3302

SENDER'S REFERENCE NUMBER:

Re:

YOUR REFERENCE NUMBER:

☐ URGENT ☐ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

NOTES/COMMENTS:

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212 W MAIN STREET • VEVAY IN 47043
PHONE: 812-427-3302 • FAX: 812-427-3179

Rachel Bladen

From: "VendorInfo" <VendorInfo@dlgf.IN.gov>
To: <auditor@switzerlandcountycourthouse.org>
Sent: Friday, January 04, 2008 9:34 AM
Attach: Switzerland.xls
Subject: DLGF Contract Request Follow-up

Dear Auditor,

Thank you for your cooperation regarding our request for information on your current contractual obligations related to your property tax management and CAMA software, as well as the associated GIS, Analytics, Reporting, Document Management, and Maintenance/Support obligations.

However, there are a couple of follow-up items:

1. Please submit a summary of your annual expenditures to Manatron for 2005, 2006 and 2007.

2005 — 53,310.34

2006 — 66,137.75

2007 — 63,245.18

2. Do you have GIS? If so, we will need a contract and annual expenditures.

YES — ATTACHED IS CONTRACT

3. Also, please confirm that we have recorded your contractual obligations (those submitted) correctly on the attachment, including any recurring annual maintenance agreements, by responding to this e-mail.

Under the state's Access to Public Records Act (APRA), a county must provide to "any person," including the Department of Local Government Finance (Department), at least one copy of a requested "public record" if the county has "reasonable access" to a copier. The county is then required to mail at least one copy of the public record to the Department. Indiana Code section 5-14-3-8(e).

A "public record" is defined as "any writing, paper, report, study, map, photograph, book, card, tape recording, or other material that is created, received, retained, maintained, or filed by or with a public agency [i.e., a county] and which is generated on paper, paper substitutes, photographic media, chemically based media, magnetic or machine readable media, electronically stored data, or any other material, regardless of form or characteristics." Indiana Code section 5-14-3-2(m).

Thank you for your attention to this important matter. I look forward to receiving the requested information at your earliest convenience. If you have any questions, please feel free to e-mail me at this address or call me at (317) 269-2368.

Thank you.

Andrew Holloway

Contract	County	Vendor	System/Service	Version	Components of the C					
					Application Software/License		Hardware & Equipment		3rd Party Software	
1	Switzerland	Manatron, Inc	Tax/Cama		\$ 67,000	p.19	\$ 71,908	p.19	\$ 7,222	p.19

GIS?

annual expenditures?

Contract				Contract Value				Date	
Professional Services & Training/Other		Maintenance & Support		One-Time Costs		Annual Recurring Costs			
\$ 76,786	p.19	\$ -		\$207,916	p.19	\$ 36,852	p.19	#####	p.20

Term		Expenditures			Future (2008)	Notes/Other modules
		2005	2006	2007		
Support will commence on the 1st of the month following installation & continue for initial period of 36 months. Automatic renewal for additional terms of 24 months unless 90 days prior written notice	p.6	No Expenditures	No Expenditures	No Expenditures		

CONTRACT

March 4, 2003

Prepared for:

Switzerland County

Digital Ortho-Photography



567 W. Westfield Blvd • Indianapolis, IN 46208 (317) 259-0105 www.wthengineering.com

WTH Engineering, Inc. (the "Company") wishes to provide Switzerland County (the "Client") with digital Ortho-Photography. The following defines the scope of products and services to be offered by the Company and the compensation to be paid by the Client.

DESCRIPTION OF PRODUCTS AND SERVICES

2003 Digital Ortho-Photography -Image America

Responsibilities of the Company: This section will describe the responsibilities of WTH Engineering throughout the scope of this project. ImageAmerica, WTH's Imagery Provider, will perform parts of this project.

- a. **Image Collection** – Image America shall collect new aerial imagery of the project area (the Client defined project boundary) using their DDP-2 Camera System. The imagery will be collected from an altitude of 10,000 feet above ground level under cloud-free sky conditions, during a time period specified by the customer using beginning and ending dates, during hours of the day when the sun angle is optimal or as otherwise prescribed by the Client.
- b. **Image Processing and Delivery** – Image America shall control the newly collected imagery to the control source provided by the Company. Image America shall orthorectify the controlled imagery to produce mosaiced 6-inch resolution black and white orthoimagery using the digital elevation model provided by the Company. If the Company does not provide a DEM/DTM, then USGS DEM will be used. ImageAmerica shall deliver the orthorectified imagery on CD (or other media designated by the Client), in an uncompressed GeoTIFF format named and tiled per the scheme provided by the Company within 45 business days following the collection of all imagery and availability of the DEM.
- c. **Product Accuracy** – Products will comply with National Map Accuracy Standards (NMAS) for imagery. The Client may, at its option, evaluate the accuracy of the delivered orthoimage product by comparing photo identifiable positions given by the delivered orthoimage product to those given by a higher accuracy source (a field survey with 2-3cm RMS is preferred). Each photo identifiable point used in the evaluation shall have a true elevation value within 30cm of the elevation reported by the DEM source for that location and no fewer than 20 points shall be used in the evaluation. The Client shall accept the delivered orthoimage product if the number of measured photo identifiable points with discrepancies greater than 3.33 feet does not exceed 10%. The Client must complete its acceptance testing within 30 days of delivery and submit a copy of the acceptance test to ImageAmerica. If the customer finds the delivered dataset fails testing, no further compensation is due ImageAmerica.
- d. **Point of Contact** – The Company shall provide a single point of contact to handle all questions or issues that arise during the course of the project. This person will be readily accessible at all times to ensure prompt resolution of any issues that are presented. This contact person will also be responsible for coordinating activities with the local Airport as a result of higher security measures.
- e. **Control Points** – The Company shall provide at least 10 photo-identifiable points in or near the project area that have accurate three dimensional position data.
- f. **Questionnaire** – The Company shall provide information collected on Image America's questionnaire form necessary in order to plan and execute the collection, processing, and delivery effort.
- g. **Tiling & Naming Scheme** – The Company shall define, in writing, the image tiling & naming scheme required for the delivered orthoimage product.

- h. **Project Boundary** – The Company shall define, in writing, the complete boundary of the project area. The boundary of the project area will be the Switzerland County Boundary unless otherwise specified by the Client.

Map Alignment: Company agrees to fit the existing layers of information in the Client's Think Map to the new aerial photography as a part of this contract. The Client will need to supply all of the agreed upon layers to be fit to the aerial photography to the Company.

DELIVERY AND INVOICING SCHEDULE

	Delivery Date from Contract Signing	Description	Invoice Date from Contract Signing	Amount
Payment 1	30 Days	For Uncompressed Data after data collection	30 Days*	\$14,000
Payment 2	60 Days	Final Data Set Delivered	60 Days*	\$13,500
Total GIS Cost			TOTAL	\$27,500

* Number of days after the signing of this contract and the delivery of all source materials by the Client. The delivery dates will be reviewed once the contract is signed and may be adjusted if needed.

LIMITATION OF LIABILITY

In no event shall either party be liable to the other for any indirect, special, or consequential damages or lost profits arising out of or related to this agreement or the performance of breach thereof, even if such part has been advised of the possibility thereof.

The Company takes no responsibility for the accuracy of source data provided by the Client or for any errors resulting from any inaccuracies. It is the responsibility of the Client to review the data for accuracy.

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties have executed this Agreement as of this 17th day of March 2003.

Company:
WTH Engineering, Inc.

Client:
Switzerland County, Indiana

Signature: Rex E. Jones
Name: Rex Jones
Title: President
Date: 3-20-2003

Signature: K.C. Bantvi
Name: K.C. BANTVI
Title: Comm
Date: 3-17-03

Signature: Craig Bond
Name: Craig Bond
Title: Comm
Date: 3-17-03

Signature: J.C. Ramsey
Name: J.C. Ramsey
Title: County Auditor
Date: 3-17-03

Signature: Brian L. Morton
Name: Brian L. Morton
Title: Commissioner
Date: 3-17-03



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